

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

100 East Erie Street, Chicago, IL 60611

(312)751-5100

VETERANS' PREFERENCE CLAIM

Original Entrance Examinations

Dear Candidate:

If you are taking an **Original Entrance** exam and wish to claim veterans' preference, please complete the claim form on the reverse side of this letter and return it to us as soon as possible.

Note that a copy of your **Military Service Record (DD 214)** must be attached and should include the type of discharge (honorable, etc.).

Sincerely,

Patricia Vanella

Patricia A. Vanella
Employment Manager

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

100 East Erie Street, Chicago, IL 60611
(312)751-5100

CLAIM FOR VETERANS' PREFERENCE

Exam Title: _____

Exam Date: _____

If you are claiming veteran's preference, mail **or** fax this form **and** the necessary records to:

**Department of Human Resources
Employee Selection Section - 7th Floor
Metropolitan Water Reclamation District
111 East Erie Street
Chicago, IL 60611**

**Fax: (312) 751-5171
Phone: (312) 751-5100**

Name: _____
(Please print)

Easy ID: _____
(**Easy ID** is an 11-digit alpha/numeric number found on top of the Admission Letter you received for this exam)

I, the undersigned, make claim for veterans' preference points on the **Original Entrance** examination for the classification listed above.

I am submitting herewith a copy of my **Military Service Record (DD 214)** for the periods from:

September 16, 1940 through July 25, 1947; or
June 25, 1950 through January 31, 1955; or
August 5, 1964 through May 7, 1975;
August 6, 1990 through the present

NOTE: Credit is given for honorably discharged personnel only.

Signature

Date