



# FLOOD-PRONE PROPERTY ACQUISITION PROGRAM PRE-APPLICATION FORM

**DEADLINE: February 14, 2020 at 5:00 PM CDT**

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is accepting applications from local governmental entities (i.e. municipalities, townships, and county agencies) for assistance in acquiring flood prone properties within our service boundaries. **For more information, including program guidelines, partnership responsibilities, and eligibility requirements, visit [www.mwrdd.org](http://www.mwrdd.org) and select Stormwater Management under Services.**

## HOW TO SUBMIT THE APPLICATION

Applications and all attachments must be submitted via e-mail, U.S. Mail or other courier service. **Electronic submission through E-mail is preferred.**

**E-mail:** Submit applications to [StormApps@mwrdd.org](mailto:StormApps@mwrdd.org). Limit email size (including attachments) to 50MB. Submit application in one email only if possible and include a list of all attachments. Use filenames that are unique to your project, referencing the organization name and/or project title.

**Mail:** It is strongly preferred applications and all attachments be submitted electronically on a CD, DVD, or flash drive. If you are unable to submit electronically, please mail application in a sealed envelope titled "FLOOD-PRONE PROPERTY ACQUISITION APPLICATION"

### Address for Mailed or Hand Delivered Applications

Catherine O'Connor  
Director of Engineering  
Metropolitan Water Reclamation District  
of Greater Chicago  
100 East Erie Street  
Chicago, IL 60611-3154

### Contact for Questions

Richard Fisher  
Principal Civil Engineer  
Metropolitan Water Reclamation District  
of Greater Chicago  
312-751-5479  
[FisherR@mwrdd.org](mailto:FisherR@mwrdd.org)

**The following information must be received by MWRD on or before Friday, February 14, 2020 at 5:00 PM CDT. Late or partial applications will not be accepted. A representative authorized by the public partner must execute the signature page of the application in order for it to be accepted. This PDF is set up for electronic signature. If you prefer to sign a hard-copy, please print out the signature page separately and scan and email a copy of that page along with the completed electronic application.**

## Program Information

There are two avenues of participation:

1. Local Sponsor Assistance - The District's top priority will be to facilitate the Illinois Emergency Management Agency's (IEMA) federally funded program by assisting Local Sponsor communities in providing their share of the cost for property acquisition.
2. Local Government Application – This component of the program allows the District to provide assistance for acquisition projects that have not received federal funding through IEMA.

**The following information must be received by MWRD on or before Friday, February 14, 2020 at 5:00 PM CDT. Late or partial applications will not be accepted.**

1. Pre-application
2. Descriptive narrative of the project
3. Maps of the target area
  - A. Map with target parcels highlighted (can be obtained at <https://maps.cookcountyil.gov/cookviewer/>)
  - B. FEMA FIRM map or Detailed Watershed Plan (DWP) Inundation Map (available at <https://mwrdd.org/stormwater-management-1>) with target area highlighted.
4. An approximate cost analysis.

To be eligible, structures must be located within a FEMA designated hazard area subject to inundation by the 1% annual chance flood or a DWP 100-year inundation area.

Please contact Mr. Richard Fisher at (312) 751-5479 if you require additional information.

# Voluntary Flood-Prone Property Acquisition Program Pre-Application

Date: \_\_\_\_\_

**Type of application:**

- Local Sponsor Assistance Program  
 Local Government Application Program

**Applicant Information:**

Community Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Zip/ Postal Code: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Contact's Title: \_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**Descriptive Title of Applicant's Project**

\_\_\_\_\_  
\_\_\_\_\_

**Proposed project start date:** \_\_\_\_\_ **End date:** \_\_\_\_\_

**Project Cost**

Estimated Funding (\$):

- |  |          |
|--|----------|
| a) Federal   | \$ _____ |
| b) Applicant (Local Cost Share Pledge)               | \$ _____ |
| c) State (eg. IEMA, IDNR)                            | \$ _____ |
| d) MWRDGC (amount being requested from the District) | \$ _____ |
| e) Other   | \$ _____ |

TOTAL \$ \_\_\_\_\_

**Number of Homes proposed to be removed from Floodway** \_\_\_\_\_

**Number of Homes proposed to be removed from Floodplain or Detailed Watershed Plan Inundation Area** \_\_\_\_\_

**Number of Homes with Repetitive Damages** \_\_\_\_\_

**Has the applicant previously applied for IEMA Buyout Assistance?** \_\_\_\_\_

(If IEMA has declined assistance please explain on separate page)

**Percentage of target homes that are primary residences** \_\_\_\_\_

**Percentage of problem area addressed with this proposed project** \_\_\_\_\_

(i.e. Number homes covered by this application/ Number homes targeting for acquisition)

**Acreage returned to Open Space** \_\_\_\_\_

**Does the applicant have a Hazard Mitigation Plan (HMP)?** \_\_\_\_\_

**Does the applicant maintain eligibility in the National Flood Insurance Program?** \_\_\_\_\_

**Authorized Representative signature:**

**Date:** \_\_\_\_\_

## **Explanation of Supplemental Information for Pre-Application**

### **1. Provide a descriptive narrative for the project**

Describe the project, current conditions, and the method by which the structures would be prioritized by the Applicant.

### **2. Include Maps of the target area**

- A. FEMA Flood Insurance Rate Map (FIRM) with panel #
- B. District Inundation Map (available at <https://mwr.org/stormwater-management-1>)  
Parcel map with project site/s identified

### **3. Approximate cost analysis**

Provide budgetary information including explanation of the method used to determine Fair Market Value of the properties.