



VOLUNTARY FLOOD-PRONE PROPERTY ACQUISITION PROGRAM APPLICATION

Application Deadline: March 12, 2021 at 11:59 PM CST

PROGRAM DESCRIPTION AND ELIGIBILITY REQUIREMENTS

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is accepting project applications for Voluntary Flood-Prone Property Acquisition (FPPA). Projects must be within the MWRD's corporate boundaries. The Applicant must be a public entity able to enter into an intergovernmental agreement (IGA) with the MWRD. Eligible public entities include municipalities, townships, county agencies, park districts, school districts, and other local government organizations. This is a reimbursement program. The applicant/partner agency is responsible for the acquisitions, including obtaining appraisals, making offers, conducting property closings, establishing escrow and demolition. The partner agency is also responsible for accepting ownership of the acquired property, ensuring perpetual public open-space use and maintenance of the property, and providing regular reports certifying compliance with the terms of the IGAs.

There are two avenues of participation in the FPPA program:

- 1. Local Sponsor Assistance** – MWRD's top priority will be to facilitate the Illinois Emergency Management Agency's (IEMA) federally funded program by assisting Local Sponsor communities in providing their share of the cost for property acquisition.
- 2. Local Government Application** – MWRD will consider applications directly from local governments requesting property acquisition of specific flood-prone structures that have not received federal funding through IEMA.

For more information, including program guidelines, partnership responsibilities, and eligibility requirements, visit mwrdd.org/flood-prone-property-acquisition.

HOW TO SUBMIT THE APPLICATION

Applications and all attachments must be submitted via MWRD website, e-mail, U.S. Mail or other courier service. **Electronic submission through our website or E-mail is preferred.**

Website: Complete the online application form at mwrdd.org/flood-prone-property-acquisition. Follow instructions provided on the webpage.

E-mail: Submit applications to StormApps@mwrdd.org. Limit email size (including attachments) to 50MB. Submit application in one email only if possible, and include a list of all attachments in that email. Attach files using a filename that is unique to your project, referencing the organization name and/or project title.

Mail: It is strongly preferred that applications and all attachments be submitted electronically on a CD, DVD, or flash drive. If you are unable to submit electronic copies, please mail your application in a sealed envelope titled “MWRD FLOOD-PRONE PROPERTY ACQUISITION APPLICATION”

Address for Mailed or Hand Delivered Applications	Contact for Questions
Catherine O'Connor Director of Engineering Metropolitan Water Reclamation District of Greater Chicago 100 East Erie Street Chicago, IL 60611-3154	Richard Fisher Principal Civil Engineer Metropolitan Water Reclamation District of Greater Chicago 312-751-5479 FisherR@mwrdd.org

The following information must be received by MWRD on or before March 12, 2021 at 11:59 PM CST. Late or partial applications will not be accepted. A representative authorized by the public partner must execute the signature page of the application in order for it to be accepted. This PDF is set up for electronic signature. If you prefer to sign a hard-copy, please print out the signature page separately and scan and email a copy of that page along with the completed electronic application.

Please fill out all sections of the application, writing “n/a” on sections that do not apply to your project. Please be sure to attach all required attachments.

1) Application Type:

- Local Sponsor Assistance Program
 - MWRD provides cost share for Illinois Emergency Management Agency (IEMA) acquisition of flood-prone structures.
- Local Government Application Program
 - Local governments requesting MWRD acquisition of specific flood-prone structures.

2) Organization:

Name: _____

Department: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

3) Primary Contact:

First Name: _____ Last Name: _____

Title: _____

Phone: _____ Email: _____

4) Project Title:

(Please provide a descriptive title.)

5) Project Description:

(Describe the project, current conditions, and the method by which the structures will be prioritized by the Applicant.)

6) Project Milestones:

Estimated start date: _____ (mm/dd/yy)

Estimated end date: _____ (mm/dd/yy)

7) Project Cost:

Estimated Funding (\$):

a) Federal: _____ \$ _____

b) State: _____ \$ _____

b) Applicant (Local Cost Share Pledge) _____ \$ _____

d) MWRD (amount being requested from MWRD) _____ \$ _____

e) Other: _____ \$ _____

TOTAL \$ _____

8) Explain method used to determine Fair Market Value of the properties:

9) Project Metrics

Proposed for acquisition: _____ homes

To be removed from Floodway: _____ homes

To be removed from Floodplain or
Detailed Watershed Plan Inundation Area: _____ homes

With Repetitive Damages: _____ homes

Project Benefit-Cost ratio:
*(Attach a detailed Benefit-Cost Analysis in accordance with the
Federal Emergency Management Agency's (FEMA) Benefit-Cost
Analysis (BCA) program www.fema.gov/benefit-cost-analysis).* _____

Percentage of target homes that are primary residences: _____ %

Percentage of problem area addressed with this proposed project:
*(i.e. Number of homes impacted by flooding/Number of homes
targeted for acquisition)* _____ %

Acreage returned to Open Space: _____ acres

10) Has the applicant previously applied for IEMA Buyout Assistance?

(If IEMA has ever declined assistance please attach explanation.)

- Yes
- No

11) Would you be willing to apply for state or federal funding, using MWRD Voluntary Flood-Prone Property Acquisition Program funding as matching funds? Understand that this may affect the project timeline.

- Yes
- No

12) If yes to the question above, would you be willing/capable of managing the federal or state grant through project completion?

- Yes
- No

13) Does the applicant maintain eligibility in the National Flood Insurance Program?

- Yes, in good standing
- Yes, but not in good standing. Please explain:

- No

14) Required attachments:

- Include maps of the target area:
- FEMA Flood Insurance Rate Map (FIRM) with panel number
 - District Inundation Map (available at gispub.mwrd.org/swima/)
 - Parcel map with project site/s identified

AUTHORIZED REPRESENTATIVE SIGNATURE

Application Date: _____

Signature*: _____

Print Name: _____

Title: _____

Organization: _____

***Note:** Digital signatures are preferred, but if not comfortable digitally signing, 2 copies of the application may be submitted, a digital copy (unsigned) and a manually signed copy (could be hard-copy or scanned).

By signing above, the Applicant acknowledges they understand the eligibility, funding and maintenance requirements.