



STORMWATER PARTNERSHIP PROGRAM APPLICATION FORM

Application Deadline: March 12, 2021 at 11:59 PM CST

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is accepting project applications for partnership funding opportunities. For this application cycle, the Local Stormwater Partnership Program will accept applications for conceptual projects only, providing technical assistance through analysis of alternatives and conceptual design. Conceptual projects are stormwater projects for which areas impacted by flooding have been identified but the Applicant has not allocated resources to investigate potential solutions and does not have the available capacity to do so. The MWRD will undertake preliminary engineering to assist selected partner organizations in identifying solutions and potential funding for project implementation. **For more information, including program guidelines, partnership responsibilities, and eligibility requirements, visit mwrdd.org/stormwater-partnership-program.**

ELIGIBILITY REQUIREMENTS

The following are the eligibility requirements for the MWRD's Stormwater Partnership Opportunity Program (while not all of these requirements are applicable to conceptual projects, they are included here for completeness and reference):

- Project and/or problem areas must be within the [MWRD's corporate boundaries](#), or provide benefits within MWRD's corporate boundaries.
- Project must address structure flooding, not nuisance flooding such as rear-yard or minor street ponding issues.
- Projects must be designed to manage stormwater through storage, conveyance, and/or stream channel improvements. Providing storage should be the most important design objective. Where conveyance improvements are considered, the proposed project must not adversely impact downstream conditions. Elements of Green Infrastructure may be used, however, projects that are primarily Green Infrastructure-related can be submitted for consideration through MWRD's Green Infrastructure Program.
- Applicants must have (or be able to obtain) perpetual ownership or easement over the project site.
- Applicants will not use funding to satisfy requirements of the MWRD's Watershed Management Ordinance (WMO) or any other local, state, or federal regulations required for a private or public development project. Please note that some projects may require a WMO permit due to their own project disturbance, a new sewer, etc. Please refer to wmo.mwrdd.org for additional information on permit requirements.
- The Applicant must be a public entity able to enter into an intergovernmental agreement (IGA) with the MWRD. Eligible public entities include municipalities, townships, county agencies, park districts, school districts, and other local government organizations.

- Projects must be bid in general accordance with MWRD’s Purchasing Act, which includes requirements to publicly advertise and award contracts to the lowest responsible bidder.
 - Projects will be required to meet MWRD’s Minority Business Enterprise (MBE), Women’s Business Enterprise (WBE), Small Business Enterprise (SBE) requirements, and Veterans Business Enterprise (VBE) goals.
 - Please visit mwrdd.org/stormwater-partnership-program for more information on typical IGA requirements.
- The Applicant must demonstrate a willingness and capability to maintain and operate the completed project in perpetuity.
 - The Applicant should verify the capability to perform all aspects of the project by each department within their agency or community which will take part in funding, contract administration, maintenance and other requirements of the applicant.
 - Maintenance projects or projects that are due to lack of maintenance will not be considered.

EVALUATION CRITERIA

The MWRD will rank submitted partnership applications using a number of criteria, but socio-economic need of the community, propensity of nearby flooding (including frequency and severity), and the number of flood-prone structures impacted by flooding are among the most important factors. The MWRD may also consider whether Applicants are in compliance with all MWRD ordinances (for example, WMO and Inflow & Infiltration Control Program) when prioritizing projects for funding assistance.

HOW TO SUBMIT THE APPLICATION

Applications and all attachments must be submitted via MWRD website, e-mail, U.S. Mail or other courier service. **Electronic submission through our website or E-mail is preferred.**

Website: Complete the online application form at mwrdd.org/stormwater-partnership-program. Follow instructions provided on the webpage.

E-mail: Submit applications to StormApps@mwrdd.org. Limit email size (including attachments) to 50MB. Submit application in one email only if possible, and include a list of all attachments in that email. Attach files using a filename that is unique to your project, referencing the organization name and/or project title.

Mail: It is strongly preferred that applications and all attachments be submitted electronically on a CD, DVD, or flash drive. If you are unable to submit electronic copies, please mail your application in a sealed envelope titled “STORMWATER PARTNERSHIP APPLICATION.”

Address for Mailed or Hand Delivered Applications	Contact for Questions
Catherine O’Connor Director of Engineering Metropolitan Water Reclamation District of Greater Chicago	Richard Fisher Principal Civil Engineer Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611-3154

312-751-5479
FisherR@mwrld.org

The following information including all the required attachments must be received by MWRD on or before March 12, 2021 at 11:59 PM CST. Late or partial applications will not be accepted. A representative authorized by the public partner must execute the signature page of the application in order for it to be accepted. This PDF is set up for electronic signature. If you prefer to sign a hard-copy, please print out the signature page separately and scan and email a copy of that page along with the completed electronic application.

A. APPLICANT & PROJECT INFORMATION

- 1) Project Title:
(Please provide a descriptive project title.)

- 2) Organization:

Name: _____

Department: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

- 3) Primary Contact:

First Name: _____ Last Name: _____

Title: _____

Phone: _____ Email: _____

- 4) Does your organization have engineering staff to address stormwater and flooding issues?

- Yes, we have engineer(s) on staff
- Yes, we use consulting engineers, through a full-time or on-call contract
- Yes, we use consulting engineers, contracted for specific projects or tasks only
- No
- Other:

5) Provide an explanation as to why your organization is seeking technical assistance from the District for your proposed conceptual project.

6) Once a preferred solution is identified, will your organization have the resources and capacity to manage and oversee design and construction the proposed stormwater project?

- Yes.
- No. What resources that are currently lacking? Explain:

B. FLOODING LOCATION & IMPACT

7) Location of Flooding:

(Fill out any field that applies. For multiple locations, attach a list of addresses or intersections, and attach a map showing all the flooding locations.)

Address: _____

Nearest Intersection: _____

City: _____ Neighborhood: _____

8) Flooding location/area is served by:

- Combined sewers
- Separate sewers
- Unknown

9) Estimated area impacted by flooding:

_____ acres

10) What type of flooding occurs at this location?

- Basement flooding of homes and/or businesses
- First floor/main floor flooding of homes and/or businesses
- Roadway flooding that prevents access by emergency vehicles, or prevent access to critical facilities (i.e. hospitals, fire stations, police departments, pump houses)
- Other types of flooding. Please describe:

11) How often does this area flood?

(Choose one only.)

- All the time (every time it rains)
- Frequently (two to three times per year)
- Often (approximately once per year)
- During moderate storms (*once every few years*)
- During heavy storms (for example, during a 10- to 50-year storm – about 2 to 3 inches of rain in one hour, or about 5 to 7 inches of rain in 24 hours)
- During extreme storms (for example, during a 100-year or greater storm – over 4 inches of rain in one hour or over 8 inches of rain in 24 hours)

12) Dates of the most recent flood events:

13) Estimated number of structures impacted by flooding:

(Impact is defined as flood damage to the structure or contents within the structure.)

_____ structures

14) Major cause(s) of flooding:

(Check all that apply.)

- Lack of local stormwater detention
- Overwhelmed combined or storm sewer system
- Undersized culverts along drainage way
- Lack of overland flowpath and outlet
- Maintenance issues, such as clogged storm drains, blocked ditches, sump pump failure, etc.
- Other, explain:

15) Additional comments on the location and impact of flooding:
(For example, describe any studies that have been completed or solutions that were tried and/or proposed.)

C. ATTACHMENTS

16) Please indicate below if you have attached the following documents (not an exhaustive list):

- *Map of locations impacted by flooding. List of flooding location addresses if applicable.
- *Documentation/records of drainage/flooding problems, e.g. photos, 311 calls or similar, stormwater master plan, etc.
- Planning or engineering studies related to the drainage/flooding problems
- Other, please describe:

** Required attachment.*

D. AUTHORIZED REPRESENTATIVE SIGNATURE

Application Date: _____

Signature*: _____

Print Name: _____

Title: _____

Organization: _____

***Note:** Digital signatures are preferred, but if not comfortable digitally signing, 2 copies of the application may be submitted, a digital copy (unsigned) and a manually signed copy (could be hard-copy or scanned).

By signing above, the Applicant acknowledges they understand the eligibility, funding and maintenance requirements as described above.