

MINIMUM WMO PERMIT APPLICATION ACCEPTANCE REQUIREMENTS



METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

LOCAL SEWER SYSTEMS SECTION
111 EAST ERIE STREET, CHICAGO, IL 60611
www.mwrdd.org/wmo

Before the District can accept a Watershed Management Permit application submittal, assign it a permit application number, and initiate engineering review; the submittal must include all items listed below. Incomplete submittals will not be accepted, and the applicant will be notified.

Submit the permit application and documents electronically through the Watershed Management Ordinance Permit Application Submittal System (WPASS) at mwrdd.org/wpss. Permit review fees can be mailed to the address at the top of this form or submitted electronically at mwrdd.org/form/lss-payment. For questions or assistance please email us at wpss@mwrdd.org.

1. Watershed Management Permit (9 pages) with the following:

- Cover, General Conditions, Schedule A, Schedule B, Schedule C
- Design Engineer seal and signature on Page 8
- Municipal or System Engineer seal and signature on Page 8
- Inspection Engineer seal and signature on Page 8
- Permittee (municipality) signature on Page 9
- Co-Permittee (owner/developer) signature on Page 9

2. Plan Set with the following:

- Cover sheet signed and sealed by the Design Engineer
- Location map
- Sewer routing map (required when sewer is proposed)

3. Permit Review Fee (not required for publicly financed projects) with the following:

- Fee Payment Voucher
- Proof of payment (copy business check or electronic payment receipt)